

REGULAR COUNCIL MEETING FEBRUARY 8, 2011

The regular meeting of the Council of the Town of Altavista was held in the Council Chambers of the Municipal Building, 510 Seventh Street on February 8, 2011 at 7:00 p.m.

1. Mayor Burgess called the meeting to order and presided.

Mayor Burgess asked that Mr. James (Boody) Lewis, Altavista Firefighter and citizen of the Town, be remembered in prayer in his passing. Mr. Lewis was a firefighter for 52 years.

2. Pastor Carlton R. Gunter, Penuel Baptist Church, gave the invocation.

Council members
present:

Mr. J.R. Burgess
Mr. Ronald Coleman
Mrs. Beverley Dalton
Mr. Charles Edwards
Mr. Bill Ferguson
Mr. Jay Higginbotham
Mr. Michael Mattox

Also present:

Mr. J. Waverly Coggsdale, III, Town Manager
Mr. W. Morgan Allen, Jr., Treasurer
Mr. Dan Witt, Assistant Town Manager
Chief Clay Hamilton, Police Department
Deputy Chief Kenneth Walsh, Police Department
Mr. John Tomlin, Public Works Director
Mr. John Eller, Town Attorney
Mrs. Mary Hall, Administration
Mrs. Tobie Shelton, Administration

3. Mayor Burgess advised the agenda had been amended removing the closed session and asked if there were any questions.

A motion was made by Mr. Mattox, seconded by Mr. Coleman, to approve the amended agenda.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

4. Mayor Burgess asked if there were any questions regarding the minutes of the January 11, 2011 Town Council Meeting and the Work Session of January 26, 2011.

A motion was made by Mr. Mattox, seconded by Mr. Ferguson, that the minutes of January 11, 2011 Town Council Meeting and the Work Session of January 26, 2011 be approved as presented.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes

Mr. Jay Higginbotham	Yes
Mr. Mike Mattox	Yes

5. Financial Statements

6. Public Comments

Mayor Burgess asked if anyone would like to address Council regarding any issue not listed on the agenda. No one came forward.

Mayor Burgess recognized and welcomed Mr. Stan Goldsmith, Campbell County Board of Supervisors, Altavista District.

7. Special Items or Recognition

Mr. Coggsdale noted Mr. Phillip Bennett, Wastewater Treatment Manager, retired on February 1, 2011. Mr. W. Morgan Allen, Jr., Finance Director, will retire on February 28, 2011.

Mr. Goldsmith stated during his tenure as Town Manager, Mr. Phillip Bennett, was one of his best employees. Mr. Goldsmith extended his best to Mr. Allen as well.

8. Committees

a. Public Works

Utility Long Range Infrastructure Plans

Mr. Ferguson advised the Committee discussed the need to have a long range plan for addressing needed infrastructure replacement in the collection and distribution systems of the Town's utilities. Staff had a meeting scheduled with WW Associates, who prepared the Town's Preliminary Engineering Report on our water, wastewater and storm water systems approximately six (6) years ago. The Committee continued a discussion on On-Street parking and discussed emergency snow routes and the proposed improvements to Bedford Avenue Park.

b. Finance

Altavista EMS request for Town benefits

Mr. Coleman requested Altavista EMS' request for Town benefits be deferred to the next Council meeting.

Personnel Matters

Mr. Coggsdale advised Mr. Steve Bond has been promoted to the position of Wastewater Treatment Plant Manager, effective February 1, 2011. He replaces Phillip Bennett, who retired January 31, 2011. Steve's previous title was Pre-Treatment Coordinator. Staff would request that the position of Utility Mechanic (WWTP) be created at a Grade Level 8 with a salary range of \$10.73 - 15.70/hour. This position will replace the position of Pre-Treatment Coordinator and keep the staffing level at 10 positions. This change will create an annual cost savings of approximately \$20,000.

A motion was made by Mr. Coleman, seconded by Mr. Edwards, that the position of Utility Mechanic (WWTP) be created as a Grade Level 8.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes

Mr. Charles Edwards	Yes
Mr. Bill Ferguson	Yes
Mr. Jay Higginbotham	Yes
Mr. Mike Mattox	Yes

Mr. Coleman also mentioned the Committee reviewed the job classifications and grade levels for the positions of WWTP Manager (Grade Level 18) and Superintendent (Grade Level 16) and the position of Water Treatment Plant Manager (Grade Level 17) and Superintendent (Grade Level 15). Based on the conversation, the Committee would suggest each of these positions be raised one grade level. The only cost to this change would be a merit increase that was due to one of the employees.

Mr. Higginbotham asked if this request had been presented to the Wastewater Treatment Plant committee and the Water Treatment Plant committee. He felt these committee should meet with the Finance Committee before this is brought to Council and handled during the budgeting process.

Mr. Coleman stated he can understand this, but the Finance Committee deals with the personnel items.

Mr. Coggsdale asked for direction on how to handle personnel items.

Mr. Coleman mentioned the Finance Committee has been reviewing some of the positions with an attempt to resolve some of the discrepancies.

Mr. Higginbotham felt salary changes should be addressed during the budgeting process.

Mayor Burgess mentioned some changes occur when an employee leaves and another is hired, not necessarily during the budgeting process.

A motion was made by Mr. Coleman, seconded by Mr. Edwards to upgrade positions by one Grade Level, as WWTP Manager (Grade Level 19), WWTP Superintendent (Grade Level 17), Water Treatment Plant Manager (Grade Level 18) and Water Treatment Plant Superintendent (Grade Level 16).

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	No
	Mr. Mike Mattox	Yes

Mr. Coleman advised the Committee reviewed the request to change the existing position of Clerk IV (Grade Level 10) at Public Works to a newly developed job of Administrative Assistant -Public Works (Grade Level 12). This position change would include a 5% adjustment to the salary of the existing employee, which would allow the employee to receive the total merit increase (\$.26/hr) due as well as an additional increase (\$.60/hr) for a total hourly increase of \$.86. The Committee reviewed the job description and based on the fact that this position has changed over the past few years, especially when the position of Assistant Public Works Director was eliminated, recommends approval of this change.

Mr. Higginbotham questioned if the Public Works Committee had reviewed this request.

A motion was made by Mr. Coleman, seconded by Mrs. Dalton, that the position of Administrative Assistant-Public Works be created and the total merit increase of .26 per hour as well as an additional increase \$.60 per hour for a total hourly increase of \$.86 be approved.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	No
	Mr. Mike Mattox	Yes

Budget Discussion

Mr. Coleman stated the Committee discussed items relative to the FY2012 Budget and would recommend that \$25,000 be allocated to the Cemetery Fund from the General Fund. This practice began approximately eight years ago in an effort to create a perpetual fund to deal with cemetery maintenance once the income from lot sales and/or openings/closings are not sufficient to cover such costs. This fund currently has just over \$432,730 in it and the annual expenses for FY2011 are estimated at \$30,000.

Mr. Edwards questioned the interest rates yielded.

Mr. Allen reported interest rates on all the investments are down significantly.

Mr. Coleman stated it is apparent this fund is not making much money and other options are being reviewed.

A motion was made by Mr. Coleman, seconded by Mr. Edwards, that the draft FY2012 Budget include a transfer of \$25,000 from the General Fund to the Cemetery Fund for consideration.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

Mayor Burgess asked Council how they would like to proceed in review of salary issues.

Mr. Higginbotham stated it should be discussed with the committees during the annual budget review.

Mr. Edwards felt most of the time, these would be relevantly small amounts and felt it would be okay for the Water committee to recommend changes to the Finance Committee.

c. Police Committee

Overtime Budget

Mr. Mattox advised currently the Police Department budget of \$17,000 for overtime has been exhausted, primarily due to minimal staffing (two officers on duty at all time), court, special events and several employees being out on long term medical leave. Based on the past several years, the annual total spent on

overtime in the Police Department averages approximately \$24,000. It is estimated the Police Department Capital Improvement Budget may have approximately \$8,000 of unspent funds at the end of the year to offset this increase. Based on the known need for overtime in the coming months, the Police committee recommends the Police Department budget for overtime be increased by \$7,000 to a total of \$24,000.

Mr. Higginbotham felt the overtime would be considered a management issue and suggested the number of officers between 3:00 a.m. and 6:00 a.m. be cut back to one when there is less risk of crimes or problems.

Mr. Mattox spoke on behalf of the Police Committee stating they are working steadfastly to reduce the overtime. The Chief of Police is fully aware the committee is looking at ways to save taxpayers' money. Now that the Police Department is fully staffed, he anticipates overtime will be reduced.

Mayor Burgess felt a minimum of two officers should be on duty at all times.

Mr. Coleman said Council could not shortchange themselves on Public Safety. The Chief was overzealous with his numbers when he dropped \$10,000 from the last four or five years that was budgeted.

A motion was made by Mr. Mattox, seconded by Mr. Coleman, that the Police Department's Budget for overtime be increased by \$7,000 to a total of \$24,000.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

Parking Tag Fine Increases

Mr. Mattox advised the Altavista Police Department staff has reviewed the Town's parking fines and recommends that certain fines be increased, primarily to be consistent with the Code of Virginia. The Committee recommends parking violations in handicap spaces carry a \$100 fine (Code of Virginia allows for a fine between \$100 and a \$500) and a parking violation in regard to a fire hydrant carry a \$50 fine. There will need to be several changes to the Town ordinance to accomplish these changes.

A motion was made by Mr. Mattox, seconded by Mr. Coleman, that staff incorporate the noted fine increases into the Town Code and submit the ordinance amendments for Council's consideration.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

Mr. Mattox advised the Altavista Police Department has filed the application to begin the Department Accreditation process and will be providing monthly updates. It is anticipated this process will take 16 – 24 months. The Narcotics Canine Unit will be patrolling with Officer Earhart in the very near future. He also

mentioned Chief Hamilton has submitted the draft FY2012 Police Department Budget and the Police Department's Annual Report.

d. Economic Development

Mr. Edwards advised the committee has met. A fact sheet has been created. The Committee created one along with the AEDA. Mr. Edwards felt the activities of both committees are beginning to mirror each other. He felt this will ultimately lead to one committee rather than two. Mr. Edwards stated he is happy with what he sees the committee doing. The committee is discussing the creation of a website. The AEDA is already going in that direction as they have the funds available to do so. He mentioned Mr. Mike Davidson, Campbell County Economic Development, met with the committee and was very supportive.

Mr. Coleman stated the Altavista Chamber of Commerce, Altavista on Track, and EDA feel like there's leadership in place to help them do what Council wants them to do.

Mr. Edwards mentioned at the last Economic Development meeting, it was asked that some names be submitted of companies that might possibly locate here, one Company with 20 employees is considering this location.

e. Altavista Economic Development Authority

Mr. Mark Younkin, AEDA Chairman, addressed Council and advised the AEDA is seeking to update their bylaws and will be presenting the updates to Council when completed. Mr. Younkin mentioned the AEDA is working on a brag sheet and will hopefully have it ready for printing soon. He stated the thought is to get a marketing consultant to review the information and felt the Town's website is in need of revamping. The committee feels while the consultant is reviewing the information, a new website could be addressed at that time; working in conjunction with the Town Manager. He felt the AEDA could possibly get this matter done a little quicker than the Town government. He stated the plan is to create an RFP and forward to some consulting firms, get pricing, and return to Council before moving forward. Ultimately if Council gets on board and believes it is a good thing to do, AEDA would request reimbursement because this would be beneficial to the Town as well as the AEDA. Mr. Younkin mentioned the recent meeting of the AEDA included Mr. Mike Davidson who reported on Economic Development in Campbell County with a reflection on Altavista. Two surprising items in the report were unemployment for Campbell County was 6.8 percent and two industrial relocations or expansions and both were in the Town of Altavista-Abbott Nutrition and Intersections, Inc. He mentioned one other item the AEDA is looking at is the prospect of shovel ready property for economic development. Based on working with Economic Development on the state level, shovel ready property is imperative. Mr. Younkin stated a member of the AEDA, Mrs. Rayetta Webb, is currently serving with the Region 2000 Economic Strategy Committee. The initiative is so this region can establish a strategy in economic development. Once accomplished, it will create more opportunity to secure economic development funding and support from the state and federal levels; currently there is no regional strategy. Mr. Younkin asked Council to consider a work session hosted by the AEDA to spend some time discussing the direction Altavista would like to go. He mentioned the AEDA formally met bi-monthly and now plans to meet monthly on the fourth Thursday of the month.

f. Chamber of Commerce

Mrs. Patty Eller, Altavista Chamber of Commerce, addressed Council and gave an update of the activities of the Chamber. Mrs. Eller felt the annual Chamber of Commerce dinner went well with over 270 people in attendance. Mrs. Eller thanked Council for their support of the Chamber.

9. Unfinished Business

a. WWTP PCB Business

Mr. Coggsdale advised at the December 2010 Council meeting, staff was directed to move forward with the procurement of services for establishment of a Request for Proposal (RFP) for Remediation Services for the Town's Wastewater Treatment Plant's Emergency Overflow Pond in regard to PCB remediation. Accordingly, staff is working with Mr. Andy Kassoﬀ of EEE Consulting in regard to this matter. During conversations about the establishment of a performance standard for the remediation project, the issue of how this may impact the Total Maximum Daily Load (TMDL) for the Staunton River was discussed. Mr. Coggsdale provided Council with an email from Mr. Kassoﬀ detailing the establishment of a performance standard and the benefit of the proposed sampling. Sampling at the WWTP Emergency Overflow Pond through the Method 1668 will determine if there is a measurable concentration of PCBs in the groundwater that can be attributed to the Emergency Overflow Pond. The results of this sampling will assist with determining several factors related to the development of the RFP.

Mr. Higginbotham questioned why three quotes for taking the samples were not taken.

Mr. Coggsdale stated three quotes can be obtained, but staff has been working with EEE Consulting and they are familiar with the situation.

Mr. Higginbotham stated with five wells and \$1,000 per well for sampling; the quoted price of \$12,000 from EEE Consultant seemed expensive. He requested some other firms quote a price to do the sampling.

Mayor Burgess stated he didn't disagree but EEE Consulting has been following through the whole process.

Mr. Coleman stated the way he sees it, if someone else does the sampling, they have to report to the Department of Environmental Quality and draw up a summary for Council, EEE has been involved in the process all along why would Council want to change now. Mr. Coleman felt the information received from EEE Consulting seems positive and it may save the Town money in the long run. He stated the Town has been on shaky ground with the remediation program and if Council changes now, he has a problem with it.

Mr. Higginbotham questioned if a cost has been determined to do the RFP.

Mr. Coggsdale stated this was voted on at the December 2010 Council meeting.

Mr. Higginbotham stated Dr. Sours is still analyzing the samples, is Council just throwing that out?

Mr. Coleman stated Dr. Sours would need to submit an RFP like everyone else. He stated this is part of the timeline and Council needs to adhere to the timeline.

Mr. Higginbotham stated he agreed with doing the ground water samples, he felt EEE Consulting didn't personally have to be the one doing the sampling and asked that two or three firms quote the sampling. Mr. Higginbotham stated he was just trying to save the taxpayers' dollars.

Mr. Mattox stated when Council was looking to do a site evaluation on another property in Town, the reason the Town decided to do it themselves was because they didn't work for the Town. EEE Consulting might have the same problem with these people now working through him to do the evaluation.

Mr. Higginbotham stated all these people would be doing is testing the wells to see the probability of PCBs in the groundwater.

Mayor Burgess questioned if this is another tactic to stall for time. We have a schedule to adhere to established by Council.

Mr. Coggsdale stated he went with EEE Consulting because they were the group chosen to assist with the procurement services.

Mrs. Dalton stated she is agreeable with three prices but in gathering this kind of data and this kind of testing is there quality control among the people who do this. Are all testers equal? The quality of the testing is important.

Mr. Higginbotham stated three qualified firms need to be selected.

Mr. Edwards stated if you don't know what the qualifications are how can you select. He questioned if EEE is a qualified firm.

Mr. Higginbotham said he assumed he is qualified as he is an Environmental Engineer. He stated there are standards for the testing.

Mr. Edwards asked what does the presence of PCBs mean. Are there examples of municipalities that are held responsible for PCBs that they did not put there? Does the Town know what their liability is?

Mr. Mattox stated there is an issue that if Council considers themselves harmless about the PCBs, the responsibility will be going back to the industries in Altavista. If the Town is not responsible, DEQ will go back and check every sewer line to see in the last 20 years, to determine where the PCBs came from.

Mr. Edwards questioned if that was a legal opinion.

Mr. Mattox answered negatively, because this would transfer liability from the Town to everyone else.

Mr. Eller stated this was addressed several years ago, and if the source was determined it might destroy an industry.

Mr. Edwards questioned which industries still in operation may have had the PCBs.

Mr. Mattox stated one industry has already spent six million on clean up of the PCBs.

Mr. Eller mentioned the decision was made six or seven years ago not to pursue the source of the PCBs and was unsure if Council could pursue now. The thought was Council was not going to turn this matter back on the industries to harm the jobs in Town.

Mr. Edwards stated with this decision being made, it puts the liability on the taxpayers and not the industries.

Mrs. Dalton stated the industry had its own clean up to do, it's the cleanup that has precipitated itself into the Town's wastewater system that the Town has taken responsibility for.

Mayor Burgess questioned if there was a law in place stating the Town has to clean up PCBs.

Mr. Eller stated yes, it is in the Town's pond, and the Town is responsible for cleaning it up.

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Mayor Burgess stated the Town has been fighting this battle for 15 or 20 years and he has never been accused of throwing away money from this Town. Mayor Burgess was in favor of moving forward with this and asked Council to quit the complaining. He stated one of the best environmental lawyers in the state of Virginia told Council six months ago now was the time to move forward with the clean up.

Mr. Eller stated this is an established thing, the environmental lawyer from Roanoke has been involved for 10 years to advise us on this from the beginning and it has always been through this lawyer that the Town will have to deal with this. The Town had the choice of finding out who contributed and they could be brought into it and made to share in the cost or bare the cost. The decision was made by the Town to carry on with it on their own.

Mr. Higginbotham mentioned Dr. Sours is working the issue now trying to get microbes to eat up the PCBs. He stated if this could save the \$5,000,000 for waiting 5 years that would be in the taxpayers' best interest.

Mayor Burgess did not feel the Town could wait five years for a solution.

Mr. Coggsdale stated the sampling would determine if the clay liner in the pond has contained the PCBs or whether they are leaking into the river. He said if the sampling comes back clean then the TMDL issue goes away which might help in some other areas when moving towards the remediation side of it.

A motion was made by Mr. Coleman, seconded by Mr. Higginbotham, to get three bids and move forward.

Motion carried:

VOTE:	Mr. J.R. Burgess	No
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	No
	Mr. Bill Ferguson	No
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	No

A motion was made by Mr. Mattox, seconded by Mr. Ferguson, to move forward with EEE Consulting at the price suggested at the December 2010 Council meeting.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	No
	Mrs. Beverley Dalton	No
	Mr. Charles Edwards	No
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	No
	Mr. Mike Mattox	Yes

A motion was made by Mrs. Dalton to resurrect Mr. Coleman's motion, to get three bids and move forward.

Motion carried:

VOTE:	Mr. J.R. Burgess	No
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	No
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

10. New Business

a. Avoca Annual Report

Mr. Frank Murray, Avoca Director, presented Council with the 2010 Avoca Museum and Historical Society's Annual Report. Mr. Murray mentioned the building is getting a tremendous amount of use with over 8,000 visitors at the Museum this past year. He stated 120 individuals volunteered covering a total of 2,200 hours.

b. Altavista Planning Commission

Chairman Jerry Barbee addressed Council. He stated at their January 2011 meeting he was re-elected as Chairman with Mr. Tim Wagner being elected as Vice-Chairman. He gave the annual report for the 2010 activities of the Planning Commission and the proposed 2011 Work Plan for Council's review. Chairman Barbee mentioned the Planning Commission has been working with staff and a consultant to review and revise the Town's zoning ordinance.

Mayor Burgess thanked Chairman Barbee and the Planning Commissioners for their work on the Planning Commission.

c. Police Department

Chief Clay Hamilton thanked the Mayor, Council, Town Manager and the citizens for the opportunity to serve as Police Chief. He commended the officers for their professionalism and dedication to their duties. Chief Hamilton referred to an incident involving newspaper boxes being stolen in several jurisdictions. Two officers, Officer Brian Davis and Officer James Goggins, played a vital role in making an arrest and clearing the incident. Chief Hamilton presented Council with the 2010 Annual Police report via power point presentation. Chief Hamilton referred to the Virginia Law Enforcement Professional Standards Commission advising there are 187 standards the Police Department must comply with prior to becoming accredited.

11. Town Manager's Report

Mr. Coggsdale recommended Mrs. Tobie Shelton be appointed Finance Director upon Mr. Morgan Allen's retirement and he (Mr. Coggsdale) be appointed Town Clerk.

A motion was made by Mr. Coleman, seconded by Mr. Edwards to appoint Mrs. Tobie Shelton as Finance Director and Mr. Coggsdale as Town Clerk effective March 1, 2011.

Motion carried:

VOTE:	Mr. J.R. Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

Project Updates

VDOT Enhancement Project and Downtown Utility Replacement Project
Staff is working with Engineers and VDOT to prepare Project 2 for bidding.

Community Development Block Grant

Façade Improvements

Streetscape (Gateway Park)

Completed.

Upper Story Housing

Bids are being reviewed on nine units.

Scott Smith is working with property owners and should have several units under contract shortly.

Marketing

Way finding signage installed.

Library Roof project

Contract is being executed with selected contractor.

Armory Reuse

Facility Condition Assessment” RFP has been advertised.

On-site review for interested parties conducted.

Proposals are due – Thursday, February 10th by 2:00 p.m.

WWTP Emergency Overflow Pond

Discussed previously

- a. Reports
 - i. Departmental
 - ii. Other
- b. Other Items as Necessary
- c. Information Items
- d. Matters from Town Council Members
- e. Closed Session

Mayor Burgess asked if there was anything else to bring before Council.

The meeting ended at 8:57 p.m.

J. R. Burgess, Mayor

W. Morgan Allen, Jr., Clerk